K. K. Wagh Institute of Engineering Education and Research, Nashik

Admission Policy

OUTLINE

- **Admission Authority & Admission Notification**

- **Seat Distribution**

- **Seat allotment strategy**

- **Centralized Admission Process (CAP)**

- **Institute Level Admissions Process**

- **Uploading List of admitted Candidate**

- **Cancellation policy**

ADMISSION AUTHORITY

Admission Authority

- Directorate of Technical Education (DTE)
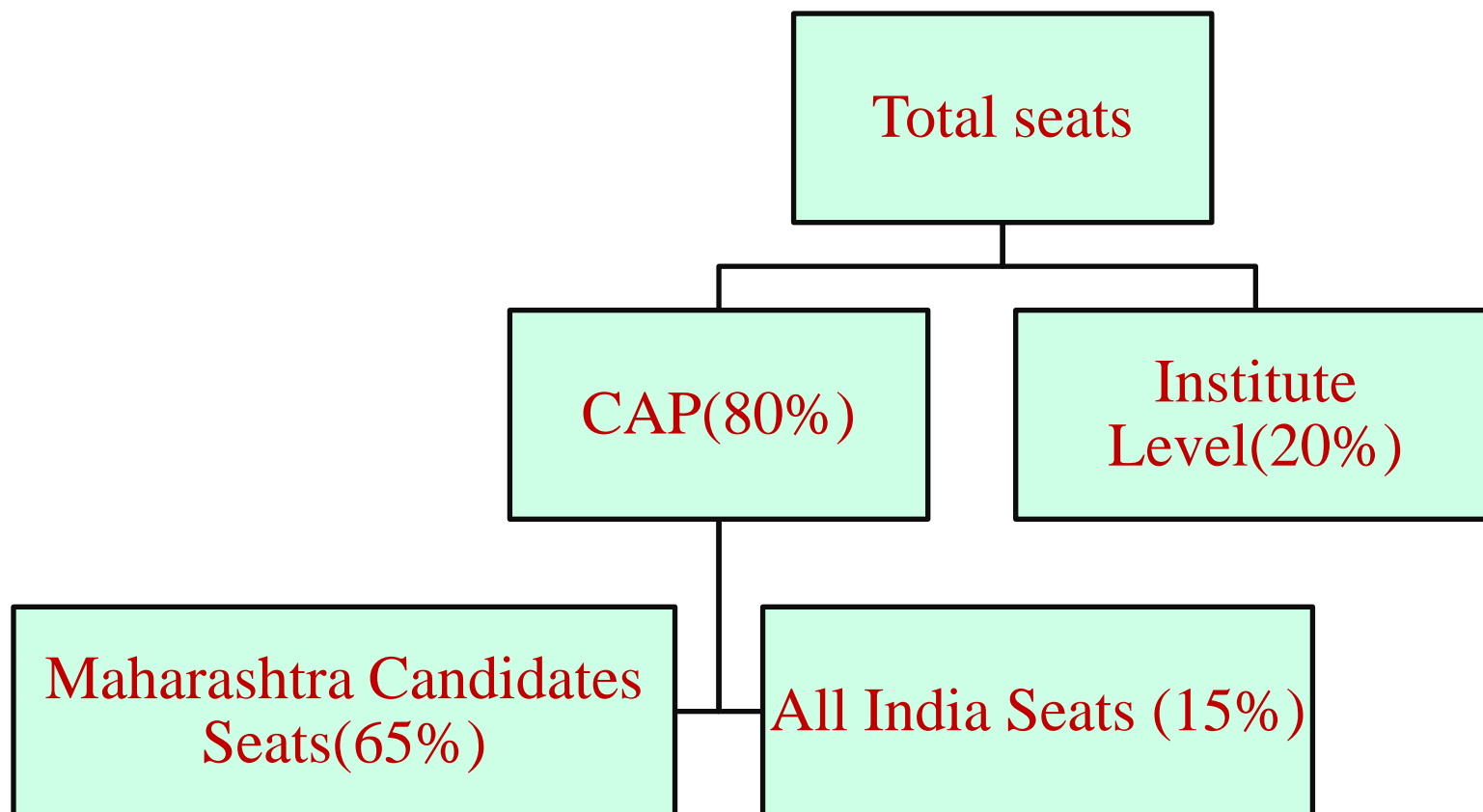- State Common Entrance Test Cell (Government of Maharashtra)

Institutes Role

- Approved by All India Council of Technical Education (AICTE), New Delhi and Director of Technical Education (Maharashtra State) & Affiliated to SPPU, Pune
- For admission, Institute strictly follows rules laid down by the DTE

Notification

- News and Information brochure get published on DTE Website
- Notification get published on all major newspapers

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SEAT DISTRIBUTION(FOR UG AND PG)

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                    ┌─────────────────┐
                    │   Total seats   │
                    └─────────────────┘
                             │
              ┌──────────────┴──────────────┐
      ┌───────────────┐            ┌───────────────┐
      │   CAP(80%)    │            │   Institute   │
      └───────────────┘            │  Level(20%)   │
              │                    └───────────────┘
      ┌───────┴────────┐
┌──────────────────────┐  ┌──────────────────────┐
│ Maharashtra Candidates│  │ All India Seats (15%)│
│     Seats(65%)        │  │                      │
└──────────────────────┘  └──────────────────────┘
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Note: For Direct second year, all seats are filled through CAP process.

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SEAT ALLOTMENT PROCESS

Merit List

- The merit list is prepared by the DTE on the basis of score secured by the candidate in the qualifying examination
- UG-CET/JEE   DSE-Diploma Marks
- ME-Gate   MBA-CAT MCA-CET

Seat Allotment

- **Allotment of seats is based on**
- 1)State and category merit number   generated by the DTE
- 2)Preferences given by candidate.

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CENTRALIZED ADMISSION PROCESS (CAP): FORM FILLING AND MERIT LIST

1.DTE Notification

2.Filling Online Application

3.Confirmation and verification of document at FC

4 .Display Provisional Merit List
5. Submission of Grievance

6. Final Merit List display

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CENTRALIZED ADMISSION PROCESS (CAP): OPTION FORM FILLING AND ALLOTMENT

7. Vacancy Matrix Display

8. Filling up and Confirmation of Online Option Form I

9. Provisional seat allotment to candidate

10. Seat Acceptance at ARC

11. Reporting to institute for Admission (if seat is freezed)

Note: Step 7 to 11 get repeated for Round II and Round III

INSTITUTE LEVEL ADMISSION PROCESS

1. Notification of admission by the Institute

2. Filling Online Application

3. Confirmation and verification of document

4. Prepare and Display branch wise Merit List

5. Reporting and confirmation of admission in respective branch

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Note- ACAP seats: vacant seats after CAP round get filled at institute level on the basis of inter-se-Merit.

UPLOADING LIST OF ADMITTED CANDIDATE

- Candidate Report to the institute to confirm his admission

- Admission authority complete the following process by using online system(Institute Login on DTE)

  - Verify the document
  - Upload the admission of candidate
  - Issue system generated receipt to candidate

CANCELLATION OF ADMISSION

CAP admitted
- Candidate submits online request from his login.
- Admission authority accepts the request and cancel the admission through institute login.

Institute level admitted
- Candidate can cancel his admission by applying in prescribed format to Principal of the admission.

Note:
   If candidate fails to submit any document within given deadline then his admission is automatically treated as cancelled.

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CANCELLATION OF ADMISSION

Refund of the amount

- Before admission cut off date:

  Refund of the paid fee by deducting admission cancellation charges.

- After admission cut off date:

  Candidate shall not be entitled for any refund(except security deposit and caution money)

Thank you.........